



**Tallahassee ParrotHead Club**  
**Board of Directors Meeting**  
**July 10, 2018 | 6:30pm – 8:00pm | Crolla Residence**

<b>ATTENDEES</b>	
<b>PRESENT</b>	<b>NAME - POSITION</b>
Present	Ron Crolla, Captain
Present	Eddie Gines, First Mate
Present	Susan Crolla, Purser
Present	Nancy Gines, Scribe
Present	Gary Gray, Member at Large
Sick Leave	Lance Rogers, Member at Large
Present	Kenda Baxter, Member at Large
Present	Penny, Social Chair

## Meeting Minutes

- I. **Call to Order** – Ron Crolla @ 6:40 PM
- II. **Welcome to the Team** – BoD
  - Welcome new Member At Large Kenda!  
*Captain outlined the role of “Member At Large”.*
- III. **Regular Business** – BoD
  - Approval of May Board Meeting Minutes  
*May minutes were discussed and approved by Gary, seconded by Eddie.*
- IV. **Financial Review** – Susan Crolla
  - Review TPHC financials – *Overview of the budget was provided and explained. Gary moved to accept the financials as presented. Eddie seconded-approved by board.*
  - Discuss convenience fees – *Square and PayPal 2018/2019 fees*  
*With the use of new digital tools, fees are being added for the use of electronic transactions. The board approved of adding a 2.75% transaction fee for the sales at the Phrenzy and all other such transactions throughout the year, where applicable. (excluding Sponsor’s from fees). Susan motioned to approve the fee and Eddie seconded the motion-approved.*  
*The web site will be updated to reflect the new fee (Ron A.I.), a sign will be created to be used at the points of sale (Susan A.I.).*  
*Discussion was held on retaining 10% for club use to pay for unexpected expenses incurred outside of budgeted expenses, such as trailer maintenance or a club tent for outside events (this policy is a carry-over from last year)*

- V. Old Business – Ron Crolla**
- Parrot-Athlon – *Captain to reach out to Ellen to co-chair. Consider this activity as a charity for the club.*
  - Community Yard Sale/Dog Wash- *Scratched*
- VI. Upcoming Events - Respective Chair**
- Riverside Café Luncheon: July 14 (Ron) @ 4:00 PM
  - Adopt-A-Road Cleanup: August – TBA
  - Regional Leadership Conference (August 3 – 4, The Villages)
  - Downtown Get-Down: September 21 (Penny) *Help will be needed, the club will have a tent, the city is getting a band, volunteers to play games and talk about the club, goal is to provide membership info. Considering offering “virgin” margaritas.*
  - Crolla/Figley House Party: September 29
  - Pub Crawl: October 13 (Paula/Sherri)
  - Halloween Party (Cal/Jenny) – *This event will not be for a charity, just for fun. Ron will help Cal and Jenny – date tentatively set for 10/27.*
  - MOTM (October 31 – November 4), Key West
- VII. Phrenzy /Penny**
- Marketing – Ron
    - Nextdoor.com
    - Facebook
    - Khan (TPHC contact for Alzheimer’s Association)
  - Event update, etc. – Penny
- VIII. Open Forum – All Present**
- *Discussion about having more games at the socials. Eddie to come up with ideas and provide to Penny (social chair) for approval.*
- IX. Next Board Meeting**
- September, Crolla residence (Date TBD)
- Other action items: New Club tent with logo (Susan)  
Glow bracelets for the Winter Parade with logo or name.
- X. Adjournment @ 8:16 PM- Gary motioned and Kenda seconded adjournment-approved.**